

Master's Thesis Assignment Form

To be completed by the student

1. General information

Last name	First name	Middle name

Matriculation number	Year when you started program	Current semester of immatriculation

Home (permanent) address	Local (during studies) address

Telephone number	E-mail

2. Student declaration

I have read and understood the program and examination regulations (*Prüfungs- und Studienordnung*). I confirm that I have not yet taken an examination of this kind in the same field of study at another university at which I have failed all permissible attempts ("*endgültig nicht bestanden*"). I also confirm that I have not lost the right to sit examinations at the Ludwig-Maximilian University Munich, nor have I been de-registered from another university. I understand that, within the period assigned to me by the Examinations Board, I will independently choose the 24 weeks in which the thesis work will be carried out ^(a).

<input type="checkbox"/> The topic of my Master's thesis will be in the following field ^(b) :
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The following professor has agreed to define the topic and to be the thesis advisor ^(c):

or

I ask the Examination Board to assign me a topic and a thesis advisor.

3. Application for Cooperation with an External Partner

- I do not plan to write my thesis in cooperation with an external partner, e.g. a company.
- I plan to write my thesis in cooperation with an external partner. (Students choosing this option are required to submit Appendix 1)

Date (DD.MM.YYYY), *signature of student*

To be completed by the first examiner (thesis advisor)

The Master's thesis shall be written on the following topic^(d):

The following colleague is willing to act as co-examiner^(e): _____

Date (DD.MM.YYYY), *signature of first examiner*

Once completed, this form is to be passed on to the Chair of the Examinations Board through official channels^(f)

To be completed by the Chair of the Examinations Board (*Prüfungsausschuss*)

- The prerequisites for module P10 (column 2, Anlage 2 of the *Prüfungs- und Studienordnung*) have been met.
- The Examinations Board has approved the topic, and requests that the topic be assigned to the candidate officially and that the deadlines stipulated by the examination regulations be placed on record*.

_____ is to act as co-examiner and has already been informed.

* **Thesis start date: October 15th, 20__;** **thesis due date: July 1st, 20__.** *The default start and end dates are in the student's 3rd and 4th semester of enrollment respectively. Within this time period, the student may choose the 24 weeks in which the thesis work is carried out. If different dates need to be assigned (e.g. student who asks to start thesis in 4th rather than 3rd semester), the time span assigned must be equivalent to the default case.*

New set of dates, if needed: _____^(a)

Justification for change of dates (required):

- The request for the assignment of a Master thesis topic is denied on the grounds that:
 - This would be the second time that the student changes the thesis topic¹
 - The student has already irrevocably failed the Master thesis¹

Date (DD.MM.YYYY), ***signature of Chair of the Examinations Board***

Once completed, this form is to be passed on to the Examinations Office through official channels.

One copy of this form should be given to the student, and one to the thesis advisor^(g).

To be completed by the Examinations Office (*Prüfungsamt*)

Master thesis received on:

Date (DD.MM.YYYY), ***signature of the Examinations Office***

¹ Allowed topic changes and conditions for repeats of a failed thesis are stated in the the program and examination regulations (*Prüfungs- und Studienordnung*).

Instructions

- (a) This sentence does not apply if this is a request presented by a student who has already failed the thesis once, and who is therefore outside the regular four semesters of study. The allowed time period for completion of the thesis will be in this case be 24 consecutive weeks.
- (b) Short name of the specific field within geology in which the thesis work is planned. For example: "tectonics", "paleomagnetism", "geochemistry", "geodesy", etc.
- (c) Give the name of the thesis advisor (no signature required here).
- (d) Give a short description of the thesis topic. This is not the title of the thesis, which will be recorded only at the time of submission of the completed thesis to the Examinations Office (*Prüfungsamt*).
- (e) This is the person that will be the second reader of the thesis in those cases (e.g. failing grade, contested grade) when a second grade is necessary, and who will be the required second examiner for the thesis defense. The thesis advisor suggests a name, which the Examinations Board (*Prüfungsausschuss*) will then consider for approval. The second examiner does not need to sign this form.
- (f) The submission deadlines are posted on the program's webpages. The deadlines may be met by submitting an electronic version of the form as explained on the program's webpages, but the request will not be examined and approved until the original, signed hardcopy has arrived.
- (g) This should be done as soon as the request has been signed by the Chair of the Examinations Board. The student should however proactively ask for a copy, if one has not been received within 6 weeks after the application deadline.